



**St Wilfrid's Primary School**  
A Catholic Voluntary Academy  
Millhouses Lane  
Sheffield  
South Yorkshire, S7 2HE

**Tel:** 0114 236 5529

**Fax:** 0114 235 6520

**Email:** [enquiries@stwilfridssheffield.co.uk](mailto:enquiries@stwilfridssheffield.co.uk)

**Executive Headteacher:** Mr Andrew Truby

**Head of School:** Mrs Delia Evans

**Do you like working with children?**  
**EXCITING OPPORTUNITY TO JOIN OUR WONDERFUL SCHOOL**  
**Temporary Lunchtime Supervisor Advisory Assistant**  
**[initially until 22<sup>nd</sup> July 2022 with potential to be become permanent]**

Required from 22<sup>nd</sup> February 2022

7.5 Hours per week (11:45am – 1:15pm) 38 weeks per year Grade 1 Scp 1

St Wilfrid's Primary School is set in the South-West of Sheffield, situated just three miles from both the city centre and the Peak District national park. The school is set in extensive grounds with large playing fields and woodland, which provides an excellent learning environment. Check out our website for more information about the school.

The Governors of St Wilfrid's Catholic Primary School are committed to safeguarding and promoting the welfare of children. The applicants will undergo child protection screening appropriate to the post, including checks with past employers. The role is exempt from the Rehabilitation of Offenders Act 1974 and therefore candidates will be subject to an enhanced DBS certificate. The role is engaged in regulated activity and will therefore require a children's barred list check. Shortlisted applicants will be required to complete a self-disclosure.

Our safeguarding system is underpinned by a range of policies and procedures which encourage and promote safe working practice across St Wilfrid's Primary School. On joining you will be required to undergo continuous professional development to maintain safe working practice and to safeguard our children and young people.

**We will offer you:**

- An exciting opportunity to work in a school with a strong Catholic ethos.
- Wonderful children
- Opportunities for Professional Development

**The Governors are looking for a lunchtime supervisor who will:**

- Fully support the Catholic ethos of the school.
- Put the children's needs before their own.
- Follow the routines and practices in place to ensure the safety of children as well as the smooth running of lunchtimes.

**The role involves:**

- Setting up the dining room for our children.
- Serving the food.
- Encouraging children to eat a balanced meal.
- Supporting children outside when they are playing.
- Listening to the children, helping them to regulate and support them to think about what will help.
- Leading games for children outside.
- Co-ordinating and playing with the children.
- Ensuring that children are behaving appropriately.
- Basic first aid duties.

We welcome applicants from all backgrounds and actively encourage applications from individuals under-represented in our sector, such as those from Black and Minority ethnic communities

|  |
|--|
| <b>Closing date:</b> Friday 4 <sup>th</sup> February 2022<br><b>Interview date:</b> w/c Monday 7 <sup>th</sup> February 2022 |
|--|

To request further information please contact Alison Clack on 0114 236 5529, alternatively email [enquiries@stwilfridsheffield.co.uk](mailto:enquiries@stwilfridsheffield.co.uk)

A completed CES application form should be returned to [enquiries@stwilfridsheffield.co.uk](mailto:enquiries@stwilfridsheffield.co.uk)

